

TURTLE MOUNTAIN SCHOOL DIVISION

4 – B

PRINCIPALS' MONTHLY REPORT

Name of School: _____ Month: _____ 20__

ENROLMENT on the last teaching day of each month.

TOTAL: (Count each Kindergarten student as one-half) _____

TRANSFERRED:

<u>NAME</u>	<u>IN</u>	<u>OUT</u>	<u>GRADE</u>	<u>To</u>	<u>FROM</u>	<u>ADDITIONAL INFORMATION (REASON)</u>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____

DISCONTINUED:

<u>NAME</u>	<u>DATE</u>	<u>GRADE</u>	<u>REASON</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FIRE DRILLS: The principal must plan and provide for regular fire drills for the pupils, teachers and everyone else in their school. Date of such drills, along with the times taken to vacate the school, should be indicated below. Anything unusual about the drills should be indicated under "Comments". Each school is required to hold at least 10 fire drills per school year.

<u>DATE</u>	<u>TIME TAKEN</u>	<u>COMMENTS</u>
_____	_____	_____
_____	_____	_____

LOCK DOWN: Schools are required to have a minimum of two lock downs per SCHOOL year.

<u>DATE</u>	<u>COMMENTS</u>
_____	_____

DATE: _____ PRINCIPAL: _____