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TURTLE MOUNTAIN SCHOOL DIVISION TRUSTEE ORIENTATION PROCEDURE

SECTION 1

Agenda – New Trustee Orientation

Mission Statement

Turtle Mountain School Division Policies:

- Policy A-1 (Election of School Board – Ward System)
- Policy A-2 (Division Goals)
- Policy A-3 (The Organizational Structure)
- Policy A-4 (Inaugural and Organizational Meeting)
- Policy A-5 (Chairperson and Vice-Chairperson)
- Policy A-6 (Committee Structure, Representation and Procedure for TMSD)
- Policy A-7 (Standing Committee Guidelines)
- Policy A-8 (Board Meeting Procedures)
- Policy A-9 (Policy Development and Adoption)
- Policy A-10 (Policy Manual Distribution)
- Policy A-11 (Workplace Safety and Health Program)
- Policy A-12 (Electronic In-Camera File)
- Policy A-13 (Delegations and Petitions)
- Policy A-14 (School Review)
- Policy A-15 (Media Policy)
- Policy A-16 (Legal Council Policy)
- Policy A-17 (TMSD Communication Plan)
- Policy B-1 (Trustee Information Day)
- Policy B-2 (Trustee Code of Ethics)
- Policy B-3 (Trustee Response to Concerns)
- Policy B-4 (Trustee Indemnities and Expenses)
- Policy B-5 (Recognition of Years of Service and Retirement: Trustees)
- Policy B-6 (Vacant Positions on the School Board)
- Policy L-1 (Position Description – Secretary-Treasurer)
- Policy L-3 (Position Description – Superintendent/CEO)

SECTION 2

Policy A-6 (Committee Structure, Representation and Procedure for TMSD)

Policy A-7 (Standing Committee Guidelines)

TMSD Board Committees for 2012-2013

SECTION 3

A Guide to School Boards and Trusteeship in Manitoba (Manitoba School Boards Association)

School board member *handbook* (Manitoba School Boards Association)

Public schools matter to everyone! (Manitoba School Boards Association)

SECTION 4

TMSD Plan 2012 – 2016 "Planning and Priorities"

SECTION 5

2012/2013 School Year Calendar

September 2012 Student Enrolment

2012/2013 Personnel List

Division Numbers

SECTION 6

List of Acronyms

SECTION 7

Policy E-3 (Inclement Weather)

Inclement Weather pamphlet

SECTION 8

Google Docs Tutorial

Employee Connect

SECTION 9

Policy B-4 (Trustee Indemnities and Expenses)

Indemnity By-Law 2011-4

Guide on completing Mileage/Expense Claim Form

SECTION 10

Forms

- Schedule D (Public Schools Act Subsection 25(8))
- Disclosure of Personal Interests pursuant to Public Schools Act
- Employee Information
- Pledge of Confidentiality
- Mileage/Expense Claim Form

SECTION 11

- Map of Manitoba outlining school divisions within the province