

Literacy Teacher Leader Position Description

Working closely with senior and school administration, the Literacy Teacher Leader will provide leadership and hands-on classroom literacy support for all schools within the division. The Literacy Teacher Leader will support colleagues through coaching and co-teaching in the areas of instructional planning, implementation, and assessment to assist in maximizing student achievement across grade levels and subject areas.

Responsibilities:

1. Serve as the division representative for any regional/provincial meetings pertaining to literacy development, including curriculum, instruction, and assessment.
2. Lead divisional and school teams/committees in ongoing improvement efforts to maximize student literacy achievement.
3. Provide leadership in ensuring literacy development efforts within the division are research-based and aligned with best practices.
4. Ensure ongoing data analysis is used to determine progress in literacy achievement, as well as identify strengths, challenges, and next steps.
5. Provide in-classroom support through coaching and co-teaching, in an effort to strengthen instructional practices.
6. Coordinate divisional/school teams to receive professional development based on regional/provincial literacy efforts, including but not limited to Manitoba Education and Training as well as the Manitoba Rural Learning Consortium.
7. Provide regular updates to school and division administration, focusing on progress as well as next steps for continuous improvement.

Cross Reference:

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